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## A Newsletter written by Fellows of CSI for Fellows of CSI

Publisher: Gilman Hu, FCSI

Editor: Richard A. Eustis, FCSI

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### Editorial:

By: Your Editor

On behalf of those working to create a “College of Fellows”, I do want to thank all of the Fellows who took time to respond to the questionnaire that was contained in the February 2003 issue. A total of 92 Fellows submitted responses with the Class of 1965 being the earliest class represented by a response. These responses have become a part of the justification of a recommendation to the Institute Board to recognize the College of Fellows. Elsewhere in this issue, you will find a complete summary of the results of the questionnaire.

We realize that many Fellows did not attend this year’s CSI Show in Chicago. As a result, this edition of the Fellows newsletter contains three reports covering different activities in Chicago. Reading these reports is not the same as being there, but at least you will have some information on these activities as seen through the eyes of other Fellows.

In anticipation of the CSI Board approval of the “Recommendation” on the College of Fellows, later in this newsletter you will find information about nominating Fellows to serve as the initial College Officers. Based on the nominations that are received, an election of Officers is planned to occur in August as a part of the next issue of this newsletter. We would hope as many Fellows participate in this nomination process as responded to the questionnaire in the last issue.

The response rate that we had to the questionnaire that appeared in the February issues was nothing less than fantastic. We now need the same sort of response to the call for Fellows to have their names appear on the ballot for the initial set of College Officers. On Page 9 of this newsletter you will find an opportunity to help in the formation of our new College. Please take a moment and provide your assistance. **DON’T FORGET – NOMINATE.**

### The Cost of Leadership – and How Fellows Can Help

by Phillip L. McDade FCSI, CCS, FASLA

One of the “trials” that had to be confronted during my term as CSI president was that 3 members of the Board of Directors resigned. Although this by no means is a common occurrence in the history of the Institute, as can be expected, during my term – this set a record! Two of them had a year of service under their belts and one never really got started.

Hopefully, each of you can imagine the ripple effect that was felt by everyone. To the Board, a body of representatives from each of the 10 regions, people come to the table with different backgrounds, different perspectives, and different opinions. They had gotten “up to speed” so to speak, and they were knowledgeable in what was going on. Basically, they were in the groove, and capable of making decisions for the future of the Institute. They were contributing members.

For their regions, the impact was much more severe. Hopefully, they’d received some preparation from their predecessors, been developing relationships (communication) with the region chapter presidents, become active in the ebb and flow of the region. They were recognized AND COUNTED ON as the “go to” person in the region – THE LEADERSHIP.

Then they left. Why did they leave? Well, I won’t get into particulars. All of us have times in our lives when things just “get in the way.” Crises come up. Things happen. The thing that worries me though is did they count the cost before the sought the job? Those that have served the Institute as an officer, director, or committee chair know what I’m talking about. It has to do with the word “commitment”, and what it means. For years, Edith Washington and I gave leadership development talks, and my opening line to leaders was, “I hope you didn’t get this job because you were the last one to say NO.” Some people (maybe even you)

have taken a position of responsibility after hearing the line, "If you don't do it, I don't know what we'll do."

After becoming an officer in the Presbyterian Church of America, I was introduced to the term "Provisionally Hindered." If there's an officer's meeting, you've got to be provisionally hindered in order to have an excused absence. In its harshest term – "death" is a good reason for being hindered! Seriously, it means that you really got to have a reason better than "I just didn't feel up to it" or "My daughter Biffy has a non-conference soccer match at that time." Commitment means setting priorities – and sticking with them. If Biffy is playing for the state soccer championship, then I can easily see that coming ahead of a CSI commitment. If you have SARS and don't want to give it to the Board, well, I can appreciate you're not making Board meeting. The bottom line, if you say that you are going to do something, then by golly, you are EXPECTED to do it!

The Fellows of this organization understand commitment. They understand what is required to give the time and effort needed for the organization to be successful. We've modeled it, BUT – have we taught it to the younger generation? Have we explained WHY it needed to be done? Have we just said, "Well that's how I did it in '54, and that's how you should," or do you help them think of ways to provide the same service, but in a different, less time consuming way? Do you even get involved in your region's selection process, even to the point of just knowing who is being put up for the office?

Instead of appearing as the kind ole "grandma or granddad" at region functions hugging the walls and just talking to the few you know, I ask you to get involved with all of the people. Get to know them. Find out what they're about, and if they have the where-with-all to be a leader in CSI. Help them, whether they think they need it or not, and share some of your experiences with them. There is a wealth of knowledge and history in the minds of our Fellows. If we don't commit to sharing it with our youth, our future, the very organization that you worked so hard for so long may be entirely different, maybe to our disliking. Then, we'll have no one to blame but ourselves.

**Editor's Comment** - It appears to me the President Phil has given us a challenge. With the large turnover in membership, many members do not have extensive first-hand memory of the requirements of the position of Institute Director. Several Regions will be electing Institute Directors in the next Institute election. This job takes work and commitment. Unless this is understood before the election, we may all suffer after the election. So as Fellows of the Institute, we

need to help anyone interested in serving as an Institute Director of not only the requirements of the position but also the support that is available from the Fellows.

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## **Robert Harrison, FCSI, CCS, FAIA**

**has a request** – The following material was received from Bob Harrison with a request to publish it as a part of the Fellows newsletter.

HONORING PHILLIP L. MCDADE, FCSI, CCS, FASLA, PRESIDENT, THE CONSTRUCTION SPECIFICATIONS INSTITUTE, 2002-03

"CSI friends of Phil" are pleased to honor one of our unique members, Phillip L. McDade, FCSI, CCS, FASLA, current President of the Institute. Phil is the first Landscape Architect to hold this office, and the first Fellow in CSI to also be a Fellow of the American Society of Landscape Architects. He is a 1974 graduate of the Mississippi State University Department of Landscape Architecture.

"CSI friends of Phil" have pledged \$10,000 to name a Seminar Room in the new MSU Landscape Architecture Building as follows:

In Honor of Phillip L. McDade, FCSI, CCS, FASLA; President, The Construction Specifications Institute, 2002-03; by CSI friends of Phil

We are asking as many "friends" as desire to contribute as they see fit. Our goal is \$100 per donation but will appreciate \$50 or \$25 or any amount the "friend" feels comfortable with donating. For tax purposes, the contributor will make checks out as follows:

To: MSU Foundation  
Subject: Landscape Architecture Building Fund / Phillip L. McDade

All donations are tax deductible charitable contributions. The MSU Foundation will acknowledge your donation.

Bob Harrison, FCSI, CCS, FAIA, will serve as the "point person" for the "friends", to receive all donations, made out to the MSU Foundation, and will be forwarded to the MSU Foundation. This will be a large task but we feel we can better control the process and assure the full amount will come in and be properly credited to the "CSI friends of Phil". We are honored to be a part of an action that will honor Phil and to show all students in Landscape Architecture that one of their own has reached the top and that they can also be successful in their profession.

Forward all contributions to: Bob Harrison, FCSI, CCS, FAIA, 104 Grey Brant Court, Madison, MS 39110-9693. For questions call (601) 898-8789 or e-mail: rvmh@aol.com.

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## **Chicago, Chicago, that toddlin' town!** By Alana Sunness Griffith, FCSI, CCPR

Yes, Chicago was just as fun and as exciting as it was in 1990 at the last CSI Convention that she hosted. But, it was colder, and now I'm older...

Convention was different than it has been in the past. This was the inaugural year for the new spring format. Since this year's convention was held in April rather than June, we had fewer families, fewer students, and fewer "big" parties. That's not saying it was bad or good; it was just different.

I was impressed with all the education opportunities that were available before and during the Convention. For those members needing to rack up learning units, there were plenty of education track selections. I attended several, including the session by Paul Doherty, "Lesson from Ground Zero" and Joseph Kasimer, "Avoidance of Litigation". I thought these were very well presented.

Although I'd heard Paul Doherty speak on this topic recently, he keeps adding new components to make it fresh and personal. His Power Point presentation was loaded with visuals from Ground Zero that explained why he was so impassioned about this subject. And, he left the audience with one very provoking thought: Why were we trying to rebuild Ground Zero now? It's too early and the wounds are still too fresh.

I was pleased to see so many architects attending Joe Kaismer's legal presentation. Joe is always to the point when he addresses his audience – and I could see the architects taking copious notes as he spoke. It was clear that many of the attendees had either been close to or in litigation at some time or another. Unfortunately, it's not a subject that is well covered in most college courses. I think all of us learn more about this topic out of school than while in school! Although Joe covered a lot to help contractors understand their contractual relationships with owners, it was obvious that some of his steps could easily be shared with designers. He noted the following tips for success: 1. In the beginning, avoid problems by making sure you will be good business partners with each other. 2. We all need to assess our workloads to ensure we have adequate time, personnel, and capability to do the work properly. Good points!

I attended both keynote presentations, one by Economist David Wyss and the other by Architect William McDonough. Since I'd heard David speak in Minneapolis just a few months before, and with no changes since then and the economy still pretty flat, I'm afraid that David's message held few surprises for me. His words rang true: "this will be a slow, boring recovery for the economy". Sometimes, I wish economists could tell just a few white lies so we could leave the room with some smiles. But that would be only in my dreams, I'm afraid!

William McDonough was pretty amazing. Yes, he's a prestigious architect with big fees attached to his designs. Early in his presentation, he made a comment about how difficult it was to use the word architect and humility in the same sentence; it made the audience laugh. But, he left us with a bit of hope about design and the importance of not just maintaining this earth, but leaving it a better place. He has been able to translate these ideas to sell to corporate America: his designs make the world a better place AND save money while the design is being used. I've often sat in seminars about sustainability and ecology. I usually walk away knowing it will never work because of the lack of cash to make it work. McDonough designed a new FORD plant that was more expensive to build, but started saving FORD money immediately! In this case, green really meant saving the green!

Yes, the educationally opportunities were abundant. And the show floor had plenty of booths to see, especially since we joined forces with The Facility Management Show. But, this year the booths were smaller; a definite sign of a flat economy. Some of the exhibitors said the show was slow and there were fewer attendees. But, no matter what show you attend, there are always some exhibitors that feel that way. Personally, I like having adequate time to meet with the exhibitors. With less congestion, there is plenty of time to talk product and get to know their staff better. It's a waste of time to go to any show just to get your "badge swiped" to either be eligible for a door prize or have an updated catalog mailed to you. The show lets you find out more about the companies, their staff, and gives you hands on contact with the product. If you want crowds, go to a Home and Garden Show!

So, what did I miss? Without the annual "Elevator" blowout dance party and "Paint" dessert extravaganza, the CSI Convention certainly had a different social flavor. But, it did give vendors and manufacturers more chances to take out clients and potential customers for a night on the town. And, maybe that's not such a bad thing! In Chicago, you really don't have to create an artificial entertainment environment – Rush Street, Legends, Navy Pier, and Michigan

Avenue certainly can keep us entertained for an evening or two!

My summary is simple –

1. Some members boycotted Chicago this year because they just didn't want to see CSI change the format.
2. Some liked the change because it was earlier, and didn't interrupt the chaotic construction schedules of June. (This meant that some of us could attend without worrying as much about the fires burning on our desks at home.)
3. With April's conflict on the school calendar, I really missed seeing the students at Convention this year. But, the jury is out until we see how they participate at CSI University in Philadelphia in June.
4. The exhibitors are still torn. With AIA's convention following in May, many of them had to make a choice – CSI in Chicago or AIA in San Diego. With colder temperatures during Convention, I am sure there were a few comments about the choice of Chicago in spring.

I am a lousy person to offer objective commentary about CSI activities. I'm not a Pollyanna. But, I always have a good time at Convention, regardless of the location or timing. I attend because I want to get together with all my CSI buddies, pick up a few educationally opportunities, catch up on new products with our vendors, and enjoy a few social events. I had a great time. I just wish I could have seen more CSI'ers attending this event. Maybe next year, fellows!

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## **Fellows Workshop - Chicago, IL, April 9, 2003** by William C. Pegues, FCSI, CCS

For this article, I have not included the designation of FCSI behind those named. All present or mentioned were Fellows.

The workshop was chaired by Greg Borschelt, Chairman of the Jury of Fellows for the current year. Grant Easterling, also on the Jury, joined Greg.

Handed out at the meeting was an agenda for the meeting and a report by Dick Eustis summarizing the formation efforts for the College of Fellows and including the results of a questionnaire sent to all fellows.

The first order of business was to go through the survey and to confirm the results with those present. Greg summarized the survey results and indicated that the response was approximately 41 percent (finalized at

42 percent with late arrivals) and it was decided to go directly to the response results and review those. Of those at the meeting, almost everyone indicated that they had responded to the survey.

The first question asked if you supported the concept of the fellows organization consisting of living fellows as a way of increasing activities, 98 percent agreed.

The second question, do you agree with the proposal to call the organization the College of Fellows also returned an overwhelming agreement or 97 percent.

The third question, do you agree with the Draft Bylaws had a 99 percent agreement..

Based on this, Greg stated that unless there were any question, it was agreed to create an organization of fellows called the College of Fellows with the Draft Bylaws.

In the following, many issues came up out of order, or were returned to again later in the meeting. What follows is a summary of the issues as they related to each other, not in the order in which they were discussed.

It was asked what does it mean if we are a separate organization from CSI, would there be any additional liability to the officers of the organization or would we be covered under the umbrella of CSI? Discussion agreed that if we broke off separate from CSI that we would not be under the protection of the protections afforded to Institute officers. If the organization is a part of CSI (an unincorporated organization within CSI), we would be protected. Greg indicated he would make note of that for inclusion in the Recommendation to the CSI Board.

Discussion turned to what tasks or goals the organization should have. Section 2, paragraph A of the draft Bylaws includes the definition of purpose. In addition to those, it was revisited if it should be added whether the College should be a set up for purposes of creating a charitable fund for tax-exempt donations. It turned on a point brought up by Edith Washington, CSI President Elect, that CSI has undertaken to established just such an organization. Concern was expressed by some present that for the College of Fellows to be the funding organization itself it would have to be separate. The details were summarized of the Institutes efforts to establish a Foundation, that it is a separate organization but with its board members including Institute officers. But it is emphasized that the Foundation is totally separate and incorporated as it legally must be. The Foundation's board is independent in its actions and decisions and its purposes is to fund things such as professional development activities, research activities

and to be used as a vehicle by Chapters that do not have their own scholarship funds. Some of this still depends on the final analysis of some state laws.

Gary Betts, CSI Secretary, added, "... monies from the foundation would be used to fund research and development programs that have benefit to the general industry so that we can use our members dues to back activities that directly benefit the members. Right now we are using dues monies to fund initiatives that affect the members but have a larger impact in terms of benefits to the construction industry." It was also clarified that anyone donating to the fund could restrict the use of their donation.

Greg returned the discussion to the College of Fellows by summarizing that charitable efforts of the College could be directed through this new Institute foundation by the designation of purpose for any contribution.

This turned to a discussion of the just what purpose would be served by the College being a separate organization outside of CSI. Greg pointed out that item 4 of the survey response was very strong support for the College being an unincorporated entity within the organization of CSI.

It was recognized that what the ultimate task at hand for the business of this meeting was to recommend to CSI that it establish the College of Fellows, that we did not have the authority to create an organization within CSI. And it was pointed out that the intent was exactly that - that with the survey and the confirmation from this workshop meeting, a formal recommendation to the CSI Board of Directors would be presented, including the proposed Bylaws, for the Board to authorize the College of Fellows in the structure that we would like it to become.

Greg then directed attention to items 5 and 6 on the survey, potential activities of the College that had been suggested, and that these and additions from the meeting would be included in the recommendation to establish the College. There was general agreement with those activities listed, and for others such as the recording of the history of the development of MasterFormat and other activities of CSI before it is lost. There was strong support for mentoring activities and the preservation of 'corporate memory' recording the rationale for various activities as well as the expertise of members. It was also noted that we should be very careful in the recommendation and finalization of the bylaws to avoid any language that might limit to too specifically define the limits of what the College might do. It should be left open enough to permit the College to create new activities as well as for CSI to solicit assistance from the College that at this time are not foreseeable.

Greg brought up the point of funding, how would we fund these activities? Would we prefer to have our own outside funding or receive funding through Institute and the Board? He pointed out that right now the newsletter was being funded by the generosity of members of the Fellows who had decided to offset some of the expenses.

Phil McDade, CSI President, brought up that Fellowship is conveyed without cost upon members, and that it seems in appropriate for the College to then require dues from them. Members of CSI could be asked at the time of their dues to make a voluntary contribution to the College. The funds collected could be placed in a separate account, or separately tracked. Discussion about dues required for Fellows themselves would really result in 2 levels of Fellows since some may not wish to pay dues, some level of voting as opposed to non-voting members of the College of Fellows would end up being created. Regardless of the method of gaining funds, it would need to be published what activities those funds were used for to create an interest or motivation for anyone to contribute.

A straw poll was taken to gain a feel for funding options:

1. Check off item on CSI members dues form: Unanimous support.
2. Specific dues for Fellows themselves: No support.

One final point was a question that was raised that if we were going to be a College within the organization of CSI and not separate, do we really have to have formal bylaws, couldn't we just as easily have operating guides? This gained some initial support. A parallel was attempted between Chapters with bylaws that refer to Institute bylaws. But it was shown that Chapters are separately incorporated and are not integral to CSI, even though Chapter bylaws are required to be approved by CSI. The point was made that it is important that they be called bylaws and not operating guides. An operating guide can be changed by anyone - by the current leadership of the College, or even by Institute simply deciding to redefine the College's operating guide, and even without input by the College. But bylaws, as they are written and as they define how they are required to be administered, may only be changed by a vote of members of the College of Fellows, and that a recommendation approved by CSI that contained formal bylaws would establish CSI's acceptance of that requirement. That the College would have formal bylaws is the means by which it is truly an independent organization even though it remains within CSI.

Nominations for the officers of the College was brought up and it was decided that anyone present

could volunteer to place their name in nomination by informing Greg and that a newsletter would be issued in May that would request the same from those not present that they reply to Dick Eustis who will combine those received by Greg. After the approval of the recommendation by CSI at the June board meeting, a ballot will be sent to all Fellows to elect the officers of the College of Fellows.

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## FELLOWS MEETING

By Grant Easterling, FCSI, CCS, CCCA

The Fellows Meeting was held on Thursday April 10 at 7:00 p.m. in the Lake Michigan Room of the historic, grand Hilton Chicago. A good attendance of about 63 Fellows was present. **Gregg Borchelt**, Chairman of the Jury of Fellows, presided. A moment of silence was observed for **Wm. T. Lohmann** and **Jim Noone**. **Chief Boyd**, the Fellows “unofficial” chaplain, opened the meeting with a word of prayer.

After each of the ten newly elected Fellows was introduced, **Grant Easterling** led the introduction of Fellows by class. As usual, a lot of good-natured jibs at almost everyone were the order of the day. The personal updates about those not able to be present were most appreciated; thanks to everyone who provided that information. **Herb Pendleton**, Class of 1967 Miami, FL, had the honor of being the representative from the earliest Fellow class in attendance. Because Herb has such an outstanding voice, we almost got him to sing. But someone said that with Chief praying and Herb singing, surely somebody would have to pass an offering plate next, so that got shut down quickly by Robert’s Rules of CSI, Appendix Z.

**Edith Washington**, President-Elect, spoke with the assembly with her desire for “reconnecting, refocusing, and revising” leadership as president next fiscal year. This was something of a sneak preview of her address “Power of Vision” that she made at the Honors and Awards Gala on Friday evening. Several specific topics that she mentioned concerned her support for (1) the changes occurring with the Manual of Practice and *MasterFormat*, (2) development of a 501(c)3 Foundation for the Institute, (3) pursuing a redevelopment-user friendly website initiative, (4) working with CSI’s new Executive Director, Karl Borgstrom, and (5) encouraging the development of membership mentor activities and increasing construction industry organization liaison ties. For those who wish to serve, opportunities this next year will be plentiful!

**Borchelt** presented an overview of the Fellows Workshop held Wednesday afternoon including the following and proposing:

- a. forming a CSI College of Fellows.
- b. accepting the presented Draft Bylaws.
- c. becoming an unincorporated, integral part of CSI,
- d. funding activities through,
  1. membership renewal voluntary check-off designation
  2. specific funding appeals
  3. donations and memorials
- e. establishing purposes and activities, to include but not be limited to,
  1. maintain history of Fellows
  2. develop a detailed history of CSI
  3. serve as mentors
  4. advise CSI Board on Institute programs and activities
  5. act as goodwill ambassadors for CSI and the Construction Industry.
- f. additional workshop suggestion included,
  1. utilize the College to solicit funds for the new CSI Foundation
  2. develop a “members directory of expertise”
  3. create a personalized members history/memoirs of CSI
- g. working definitions of officers and description of their duties is presently being written.

This report was received by consensus with general discussion on the items. A more detailed report of the Fellows Workshop is presented by **William Pegues** within this newsletter issue.

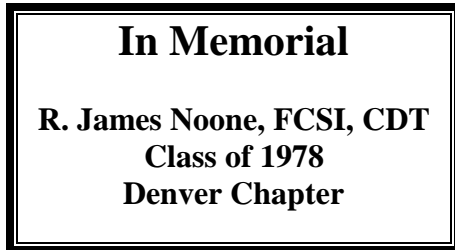
All individuals who are interested in serving as officers of the College of Fellows should submit their names to **Borchelt** as soon as possible and stipulate the office(s) for which they wish to be considered. An initial election process will be determined and notification of that process will be sent to the Fellows for balloting.

A copy of the Board recommendation for approval of the creation of the College of Fellows will be written by the present steering committee and submitted for action at the June 2003 Board meeting.

**Borchelt** stated that there would be an “unofficial presence” of the **Jury** at the Annual Conference in Philadelphia, June 2003. However, there are no planned Fellows activities at CSI-U this summer. All were encouraged to attend and support this new venture in CSI leadership development.

**Borchelt** asked for individuals who had not yet completed their Fellows Biography Sheets to do so and send the copy to him for processing. Printing and distribution of updated copies to all Fellows has been discussed but has not been funded at this time.

The Annual Fellows Meeting was preceded with our traditional reception that was enjoyed by all. A little laughter and a hug or two continues to be just what the doctor ordered. If you weren't able to attend this year's Annual Fellows Meeting and Reception, we hope you will plan to join the rest of us in Chicago, April 21-23, 2004.



## HUNT FOR FELLOWS

The last issue of the Fellows newsletter did not produce any information that would help us locate two "missing" Fellows. As a result, we are repeating the request.

If any of the Fellows know the address of either of the following, please let send it to either Gilman Hu or Dick Eustis:

Curtis H. Lee, FCSI - Class of 1983  
last address in Bonita, CA  
William P. Vickers, FCSI – Class of 1967  
Last address in Brooksville, FL

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## One Fellow's Comments

From Tom Heineman, FCSI, CDT

Date: Sun, 30 Mar 2003 08:20:43 -0500

Neither the CDT nor the other certification exams now include writing. For an institute devoted to better documents, this is a severe retreat from a basic standard of competence. Clear communication is basic.

Of course, even in certification's first years, our Certification Committee had grumblers who hated the job of grading exams. Several years ago, after writing exercises had been stricken, and a day or two after our Fellows meeting, I discussed this matter with the Certification Committee's chair. I had to do this without support from our Fellows: I had asked at our meeting for a show of hands of those who would rotate on and off a Fellows team to relieve the CC of this task; but there had been no takers.

The chair of CC told me that the CSI Board or ExCom had dictated the change. True, I'm sure, but CC had

prevailed in several "let's-not-make-it too-hard" arguments from even before we put out the initial exam.

I would still like to see the hands of a dozen or two dozen Fellows who would back me in getting the Institute to make the certification exam a test of a technician's ability to put thoughts together in a clear, organized manner, consistent with standard English and the MoP chapter on "Specification Language".

Tom Heineman FCSI (CCS Class of '78; now a CDT)

PS. Dick, The Fellows newsletter might want to publish the remarks above as a contribution from me.

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## College of Fellows Questionnaire Results

Provided by your Editor

We are very pleased at the response to the questionnaire concerning the proposed "College of Fellows" that appeared in the February 2003 Fellows newsletter. A report on the survey results was prepared and distributed at the Fellows Workshop in Chicago. After that report was prepared, one additional response was received.

At final count 92 Fellows had submitted a response or about 42% of the living Fellows. This response rate is nearly as high as the rate for the first questionnaire distributed by Gilman Hu that showed a large percentage of Fellows were interested in becoming more active.

Responses were not requested or accepted from the new class of Fellows that were to be invested in April 2003. The responses came from a broad cross section of Fellows with the earliest Class represented being the Class of 1965 and the latest, the Class of 2002. Not all Fellows responded to all questions. Some indicated they had no opinion on a specific question. Two Fellows responded but indicated they were neutral or had no opinion on any of the questions. One other indicated no opinion on question 1 but did respond to the other questions. Many Fellows included comments with their response that demonstrated a deep commitment to CSI.

The following are the results of the responses to the individual questions. The percentage figures indicate the percent based on the number of responses to the specific question.

## QUESTIONNAIRE

1. Do you support the concept of creating a “Fellows Organization” consisting of all living CSI Fellows as a way of increasing the activities and contributions to CSI as a “group”?

YES – 87 98%

NO - 2

2. Do you agree with the proposal to call the “Fellows Organization”, “**The College of Fellows**”?

YES - 84 97%

NO - 3

3. Do you agree with the Draft Bylaws (7-2-02) for the College of Fellows?

YES – 78 99%

NO - 1

4. Do you support the College of Fellows being:

An “integral unincorporated” part of CSI  
59 69%

A “separately incorporated” organization  
linked to CSI 26 31%

5. Would you favor the “College of Fellows” assuming the responsibility for the updating and distribution of the “History of the Fellows”?

YES – 78 90%

NO - 9

6. Do you have any suggestions for activities a “College of Fellows” might undertake?

The responses to this question covered a wide range of activities. The most commonly listed suggestion was for the Fellows to serve as “Mentors” to Institute Board Members, and Region and Chapter Leaders. Several suggested that the Fellows should develop a more detailed CSI History than was distributed for the 50<sup>th</sup> Anniversary. Some suggest the Fellows might serve as advisors or reviewers when CSI undertook the revision of an existing program or the development of a new program. There were also suggestions that Fellows serve as “Goodwill Ambassadors” or as liaison to other industry-related organization. From the responses, it is clear the Fellows believe that have much to offer CSI and see the proposed College of Fellows as a vehicle by which this expertise can be tapped. The complete list of suggestions will be provided to the College of Fellows after it is organized for its consideration.

As a result of this survey and the confirmation at the Fellows Workshop in Chicago, the following

“Recommendation” has been submitted to the Board for action at the June 2003 Board Meeting:

## Recommendation

- A. The Board recognize and endorse the creation of the College of Fellows in accordance with the attached bylaws dated 7-2-02, as an integral unincorporated part of CSI.
- B. Annually, the President–elect of the Institute shall appoint a member of the Executive Committee who is a Fellow, to serve as liaison to the College of Fellows for the following year.

This “Recommendation” was supported by the full documentation as required for Board action. In addition supplementary information in the form of a set of “Questions & Answers” was provided to the President, President-elect, Secretary and Carole Schefmeister, FCSI, current Institute Vice President and member of the Task Team that developed the bylaws. The intent of document was to provide supplementary information that did not logically fit within the “Recommendation format” but might reduce the possibility of the Board action being delayed because of lack of information.

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## What comes next for the College

Provided by your Editor

Following the adoption of the recommendation shown above, the next step in the creation of the College of fellows will be the election of the initial set of College Officers with the exception of the position of “Director”. The position of “Director” is filled by the Chair of the Jury of Fellows and is a non-voting member of the College Executive Committee. The positions and duties that must be filled by this initial election are as follows:

- A. The Chancellor shall act as the presiding officer at the Annual Business Meeting and at any meetings of the Executive Committee of the College of Fellows. The Chancellor shall perform all the duties incidental to the office, those required by law and these Bylaws, and those properly delegated to the office by the Executive Committee of the College of Fellows.
- B. The Vice Chancellor shall assume all the powers and the duties of the Chancellor in the event of absence or disability of the Chancellor and shall perform other duties assigned by the Executive Committee of the College of Fellows or by the Chancellor.

- C. The Secretary shall record all actions taken at the Annual Business Meeting and meetings of the Executive Committee of the College of Fellows, shall furnish a copy thereof to all members of the College of Fellows, and shall perform other duties assigned by the Executive Committee of the College of Fellows or the Chancellor.
- D. The Bursar shall be responsible for the financial affairs of the College of Fellows and shall serve without bond. The Bursar shall undertake such related responsibilities as are assigned by the Executive Committee of the College of Fellows. The Bursar shall accept receipts and authorize disbursements from the College of Fellows funds with the approval of the Executive Committee of the College of Fellows.
- E. The Immediate Past Chancellor shall perform duties assigned by the Executive Committee of the College of Fellows or by the Chancellor.

The positions of Secretary and Bursar are two-year terms with all of the other positions being for a one-year period. After this first election, the Fellow serving as Vice Chancellor will automatically become Chancellor following the one-year term as Vice Chancellor. For this initial election, the Bursar will be elected for only a one-year term, as the bylaws require the Bursar to be elected in "even-numbered years". Thus at the Fellows Annual Meeting in April 2004, the position of Bursar will be one the ballot along with the position of Vice Chancellor.

It is planned for the election of this initial slate of officers to occur in August with the ballot being distributed as a part of the next Newsletter. But before the election can occur, we need volunteers or nominees for all of the positions that need to be filled.

Gregg Borchelt asked for and received a few volunteers at the Fellows Workshop last April in Chicago but he only had a few responses. We need a full slate of Fellows for this initial ballot. This first set of officers will be extremely important, as they will set the direction the College will be taking.

Our bylaws only establish the framework for the College and the Board is only being asked to recognize that the College exists, the Board is not being asked to set the direction for the College. The College is intended to be the Fellows Organization, with its activities and direction established by Fellows. Thus it is critical that volunteers or nominees be found that can

take the framework and flush it out into something in which we can take pride.

Finding Fellows who are willing to have their names listed on this first ballot is where each of us can make a major contribution to the success of the new College. Are you willing to have your name listed on the ballot or do you know a Fellow who would do an excellent job in molding the new organization? If you fit in either of these categories, we need to hear from you. Please clip out the following form, fill in the appropriate blanks and mail it to Greg Borchelt at the address listed or you can e-mail the information to him at: borchelt@bia.org .

----- clip -----

J. Gregg Borchelt, FCSI, CDT  
 Brick Industry Association  
 11490 Commerce Park Dr., #300  
 Reston, VA 20191-1525

College of Fellows Ballot

I volunteer to have my name placed on the College of Fellows Ballot for the position of: \_\_\_\_\_ .

I would like to nominate the following Fellows be listed on the ballot for the following positions and I have contacted them and they have agreed to have their name placed in nomination:

Immediate Past Chancellor: \_\_\_\_\_

Chancellor: \_\_\_\_\_

Vice Chancellor: \_\_\_\_\_

Secretary: \_\_\_\_\_

Bursar: \_\_\_\_\_

Signed: \_\_\_\_\_

----- clip -----

**All Opinions expressed in the articles in this newsletter are those of the author and the opinions do not represent the Construction Specifications Institute, the Editor or the Publisher.**

**TO:**

**First Class Mail**

**The FELLOWS**  
**% Gilman K.M. Hu, FCSI**  
**833 Ilanial St., 2nd Floor**  
**Honolulu, HI 96813-5222**

### **Purpose**

This newsletter was originally conceived as was way of providing a communications link between the Fellows and to encourage Fellows to remain active in CSI at one or more levels in the Institute. The communications link comes through individual Fellows taking the time to author article of interest to the other Fellows or by providing information that may be of interest to Fellows.

What have you done lately to help the younger members of your Chapters learn about the history of this great organization or the contributions made by many volunteers over many decades. Remember, you still have a lot to offer CSI and without your able assistance, our history and knowledge of our past will be lost.

Don't forget to send in the form to volunteer to be on the College of Fellows ballot or to nominate Fellows

for this initial ballot. Also remember the "challenge" that President Phil has made to the Fellows.

### **SPONSORS**

We want to acknowledge and thank our financial sponsors.

**James A. Chaney, FCSI**

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We welcome other sponsors. For details, contact our publisher, Gilman Hu, FCSI

**NOTE:** All previous editions of the Fellows newsletters including the "Coconut Wireless" are available on the web at [www.mecci.org/fellows.htm](http://www.mecci.org/fellows.htm) .