



A Newsletter written by Fellows of CSI for Fellows of CSI

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Editorial:

By: Richard Eustis, FCSI, CCCA, CSC – Editor

As Editor of this Newsletter, I want to publicly recognize our Publisher for his election to the positions of CSI President-elect and his dignified campaign.

Earlier, we put out a challenge to former Institute Presidents to write an article about their year as President. Only one former President, Steve Blumenthal responded. The challenge is still open

The Passing of a Legend

By: Edd Soenke, FCSI, CCS, AIA, NCARB
President, CSI

Saturday, October 15, 2006, was a day that witnessed the passing of a CSI legend. **Hans William Meier, FCSI, Honorary Member**, a past Los Angeles CSI Chapter President, left us with a legacy of firm, engaging leadership, always voicing his opinion when it mattered, yet rallying his pupils to do their best during the tough times.

The Construction Specifications Institute owes a debt of gratitude to an icon that established CSI's certification programs. I first met Hans in 1977 when he was pushing the concept of certification of construction specifiers.

Like many of us that could have been grandfathered into the CCS program, I decided to take the initial exam in 1978 at Meier's insistence... "to make us better specifiers". The first few exams contained a Part C – Technology portion, making for a challenging test.

The amazing thing about Hans Meier was that he was always available: teaching "concise specs" through his **Construction Specification Handbook** and his vast **Library of Specifications Sections**. I borrowed freely from this source, gleaning precise specification descriptions with that minimum of exact words. Many a time Hans journeyed out to Madison, WI (even in those Midwest winters) for the **UWEX/NCR CSI Construction Contracts Seminars** to share with large gatherings of specifiers and architects/engineers/owners from across the country his unique approach to explicitly defining and communicating construction documentation by engraining in us a better understanding of the English language to precisely delineate concepts.

Meier was not shy about suggesting what would improve our association. For over thirty years he campaigned on the merits of changing the name of our organization to more accurately reflect what we do in the industry. Perhaps that time has finally arrived.

Many leaders in CSI, and myself in particular, will miss Hans' wise counsel, especially during this past year. My extensive file of his witty comments on dealing with people and allied associations, historical background on building materials and appropriate applications to construction projects, and assuring proper leadership of CSI is a bible for how our organization should be run.

Hans William Meier, we salute you as you continue the journey to lead those specifiers who have gone before us. We shall sorely miss your ever present voice.

Growing Leaders!

By: Margaret G. Chewing FCSI CCS CCCA MAI

OK, we are down to 4 months and counting and the SEC 07 committee is almost ready for the CSI Show and Convention in Baltimore. The Student Gathering is planned, the rules and information for the Student Competition is in the works, and the Job tour has been arranged! But something is missing! I think it's YOU!

A couple of months ago, I did an article in the Fellow calling for my colleagues in the College of Fellows to pass their enthusiasm for CSI along to our next generation of CSI Members, our Students. I've heard from a few and we have had a few contributions to the CSI Foundation needed to fund the Student Events at Convention and to make a contribution toward the construction of the Habitat for Humanity House that will result as part of the Competition. Thank you to those who have offered their services as mentors or for the competition jury, or who have sent a contribution to the SEC 07 fund via the CSI Foundation. Otherwise it's been mighty quiet out there.

We are getting a lot of support from the CSI Show for the Student Events, but the planning and funding of these events, currently anticipated at \$25,000, must come from other sources. We are asking for your support and assistance in financing the Student Events and Competition at the CSI Show 07 in Baltimore. Funds raised to support the SEC 07 will be used for expenses as they relate to Events at the show, scholarship prizes for winning designs in the

competition, and a significant donation to Habitat for Humanity New Orleans Area Chapter for the construction of the winning design. The CSI Foundation, in its capacity as a charitable and educational foundation under IRS Code 501(c)(3), has agreed to hold and disburse contributed funds for the Student Events at Convention 07. By this method, contributors can participate financially in support of these Student activities, a charitable organization, and ultimately claim a tax deduction for that support.

Look for the corporate sponsorship form on the CSI Show Website under the Student page for financial contributions. You simply need to note SEC 07 in the memo block of your check made out the "CSI Foundation" and send with the form to the CSI Foundation at 99 Canal Center Plaza, Suite 300, Alexandria VA 22314. Won't you please consider joining me in making a financial contribution toward this effort or approaching a corporate sponsor on behalf of SEC 07?

If you wish to participate in the Competition as a mentor or judge give me a call or email (Margaret Chewning, 757/581-0428 or mgcccs@spexresources.com). You can also indicate your interest when you register for the CSI Show.

I invite (read challenge) my colleagues to join me in supporting this effort to encourage and have fun with our Student Members of CSI at the CSI Show this year. Our student members are invariably interested in the real world of construction processes. By spending time and effort with students, we are growing our organization's future, our future CSI leaders. Their experiences as student members of the Construction Specifications Institute will have a strong bearing on their decision whether to continue their relationship with CSI after graduation as early career members. Not only does CSI gain, but our design and construction industry firms gain with young people who have been exposed to the principles and ideals in Construction Documents that CSI promotes.

As Fellows we have all shown our capacity for Leadership in CSI. Sometimes, you need to share what excites you about an organization to foster and grow that capacity in someone else. Another name for it is MENTORING. How 'bout it guys and gals? Help the SEC 07 to show these students what CSI is all about. I look forward to hearing from YOU!

The CSI Foundation A Partnership for the Construction Industry

By: Michael T. Owen, Sr.; FCSI, CDT – Foundation
President

To realize the many opportunities for change and growth in construction, the industry must attract more of the best and brightest young minds coming out of our colleges and universities. For the next several decades, these talented young professionals will be far more tech-savvy than the current workforce. If we are to interest them in our great industry compared to their other choices, we must highlight

the unique opportunities construction offers them to blend contemporary new technologies and processes with the satisfaction of creating and building our environment in a sustainable and responsible manner. To deliver the appeal of an industry that offers long-term opportunity to grow and prosper, we must invest in change targeted at the inefficiencies currently inherent in the process of delivering building projects to the market.

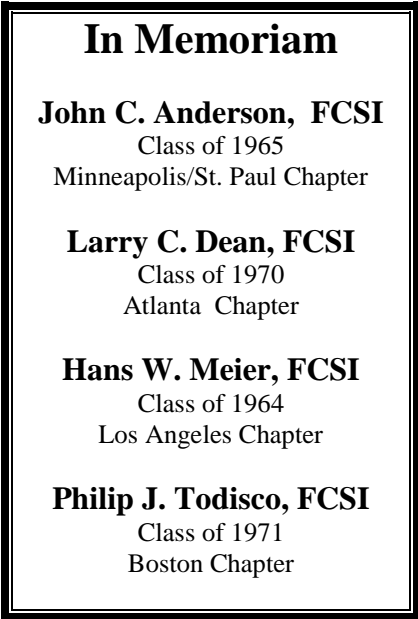
As new technologies, new materials, new processes and new practitioners continue to have an impact upon the construction industry, CSI has the right and the obligation to take a leading role as a voice for a contemporary approach to excellence in this industry. **If construction is to keep pace with both technology and talent – extraordinary efforts must begin now.**

Technology Research and Development

The quality and reliability of the manufactured products and equipment used in construction and the procedures and technologies recommended are of utmost importance to the completion and maintenance of every building project. Obtaining accurate, objective data on new products and technologies is essential to maintaining the highest standards of construction quality and professionalism.

Scholarships, fellowships, and research awards stimulate the practitioner/investigator upon whom future construction innovations must depend. The CSI Foundation recognizes its responsibility to make available significant awards as investments for the future. To facilitate, integrate, and coordinate industry-specific research and development, the Foundation will periodically commission objective, independent research to be conducted at leading academic institutions domestically or internationally. The R & D agenda may include topics such as:

- Full development of a comprehensive data dictionary for the building industry to support the accurate definition of construction objects and to facilitate information exchange across the building industry in North America and globally
- Information structures for achieving performance on sustainability in buildings
- Integration of design, manufacturing and construction that will significantly improve job site and also reduce waste and energy consumption
- Learnings about use of materials and their impact on the creation of products
- Integration of object model data used in BIM with legacy reports and databases through integrated classification and taxonomy
- New documentation strategies to support BIM-based design and facility management processes
- Documentation and exchange of global best practices for information-driven building process improvements



Convention Activities of Interest to Fellows

By: Kathy Proctor, FCSI, CDT, AIA – Chancellor COF

Thursday 6/21
 4:15 PM to 5:00 PM New Fellows Rehearsal
 5:00 PM to 7:30 PM Fellows Reception
 5:30 PM to 6:30 PM Fellows Assembly
 6:30 PM to 7:30 PM College of Fellows Annual Meeting

Friday 6/22
 6:30 PM to 7:00 PM New Fellows Photo Op
 6:30 PM to 7:30 PM Reception to Honor New Fellows
 7:30 PM to 9:30 PM Honors and Awards Gala

President’s Advisory Council

John C. Fleck, FCSI, Honorary Member

Last September CSI President Edd Soenke, FCSI, AIA, CDT announced the formation of a new, non-funded committee, President’s Advisory council, with John C. Fleck, FCSI, Honorary Member as Chair to assist the President in getting information of an immediate nature out to the membership. The primary vehicle to spread news to the membership is through the Former Presidents of CSI. The Former Presidents, being located throughout the country, and still active chapter members are best able to provide information to members rather quickly. In some cases additional chapter, and region associated members are asked to join the response group. Likewise, if a chapter or region have questions or concerns they feel should be brought to the attention of CSI nationwide immediately, the President’s Advisory Council might best assist this function.

Since its formation last fall President Edd has called upon the group twice. First, as a test to see if it could work, he

asked that I inform all former presidents of the passing of John Anderson, FCSI, Honorary, and Past president. This seemed to work rather well. The second time was to call attention to the governance restructuring proposal. We were able to bring the program to the full attention of the membership so they could study, and try to understand what was being proposed. All in all, the council did function fairly well for its first year try, however it could be more effective and useful to the Institute president in the coming year by President Elect Gene Valentine.

The Presidents Advisory Council needs to be brought to the attention of the Former Presidents and others to use this medium to address major local, regional, and national concerns. There is much assistance that can be used by tuning in the Fellows of the Institute for guidance.

Education Update

By Paulette Salisbury, FCSI, CDT - Professional Development Committee Chairman

CSI’s commitment to life long learning is expanding this year in exciting ways. The most impressive product developed by the Professional Development Committee and Tracy Lofty our staff liaison is the Construction Education Network (CEN). Designed to be the ultimate in CEU provider programs, CEN will take advantage of updated processes and standards based on IACET (International Association of Continuing Education and Training) criteria, ensuring that programs registered with CSI have been developed to meet the highest continuing education standards in the world. The CSI Construction Education Network (CEN) official launch will be at the CSI Show and Convention, June 20-22, 2007 in Baltimore.

Another learning opportunity offered by CSI to the construction community is CSI Webinars. These 90-minute interactive telephone/Internet seminars are offered on Tuesdays, 2 – 3:30 pm ET. Each session provides convenient, quality learning at an affordable price. Participants are able to see materials, hear an instructor and ask questions in real time. Most courses qualify for 0.15 Continuing Education Units (CEUs) and 1.5 Learning Units (LUs). Courses offered this spring include The LEED Family of Rating Systems, Finance 101 for the Business Professional, How the Courts Interpret Specifications, and Evaluating and Specifying Sustainable Product Attributes. The CSI Academies are being revitalized by a team of dedicated members. Both the Academies Steering Group and Professional Development Committee members have met in conference call to modify and reinvigorate this well-known program.

In fact, the academies planning team is one of several committees utilizing the cutting-edge technology available on the Institute website, the Forum. This tool lets participants communicate with one another in between meetings facilitating even deeper discussion and more productive face to face and teleconference meetings. The recently created Show and Convention Task Team is also utilizing the forum to exchange ideas among the team

members. The group is comprised of staff and CSI members who are committed to reinventing the convention and show experience for the future. Having created a set of principles, the team will soon implement some of its finest ideas at the 2007 convention. Who knows where the future may take CSI? Being relevant, timely and exciting are necessary elements to every educational opportunity CSI presents. The task team is taking suggestions for creating the Ultimate CSI Experience by 2009!

Those are but a few of the new and most exciting projects your Professional Development Committee is working on this year. I am fortunate to work with the dedicated members of the PDC who make time in their very busy professional lives for generating new ideas, carefully reviewing details and plans of proposed projects and inspire each other to continue to produce the finest educational offerings for CSI. They are: Paul Bertram, FCSI, CDT, LEED; Casey Robb, FCSI, CCPR, LEED; Grady Whitaker, CSI; Loren Berry, CSI, CDT, AIA; Jerry Litwin, CSI, CCA and Tracy Lofty, MSA, CAE.

We're all looking forward to seeing you at this year's annual meeting of the Fellows and of course at the Show and Convention!

2007 Jury of Fellows Program

By John C. Fleck, FCSI - Chairman, Jury of Fellows

The 2007 Jury of Fellows has had an interesting, and busy year. The jury of six members is as follows: John C. Fleck, FCSI, Chairman; Nancy Kazba, Frederick Klemeyer, FCSI; Robert Mallory, Jan Sanders, FCSI; and Bryan Varner. Kara Koonce is Staff Coordinator, and Carole Schafmeister, FCSI, Institute Secretary serves as liaison to the Board of Directors. The Jury received 20 nominations for elevation to Fellowship this year. As usual, the Jury is always astounded by the quality of those being nominated. It is always a humbling experience to note the intense, sincere interest in CSI and the construction industry evident in a nominee's submittal. Some have a major interest in **education**, others in advancing **construction technology, improvement of construction specifications**, and always this reflects itself in **service to the Institute**. In all, however one notes the sense of need, and extraordinary effort to improve their own knowledge in the business effort, and to give back to others – to share, and learn from the entire industry. What is interesting is that all have, and continue for work for CSI. I hope that never changes.

The Jury have each received, reviewed, and returned the individual ballots to the Secretary, for their choices for elevation to Fellowship. The individual Jury member's review of each submittal is quite intense; each review submittals from their individual point of view based on the criteria established in the Institute Honors & Awards Guide. The important thing is that the Jury is composed entirely of members outside the Institute board; a jury of the nominees peers. The Jury held a teleconference March 10 to open the sealed ballots and determine the successful nominees. A member of the Institute Tellers Committee opens the

individual ballots. A nominee receiving 4 "Yes" votes out of the 6 voting Jury members will be elevated to Fellow at the CSI Convention in Baltimore in June. If a nominee receives 3 "No" votes they are not successful. The balance of the ballots not opened after the nominee determination are not opened and read. All of this function is assisted by Kara Koonce of the Institute staff who does a remarkable job of keeping everything in order. After successful Fellow nominee selection the Jury determines category or categories for each individual, then each member of the Jury is assigned the task of writing the citations for several of the individuals. The citation writing will be done over a one week period with another WebEx conference to review and finalize each citation and establish the procedures to take place at the Convention Gala. From this point the CSI staff takes over and completes all other work.

After the Jury completes their work the Institute Secretary, Carole Schafmeister is informed of the Jury decisions. She then may wish to notify the successful candidates by phone. However, no successful nominee becomes Fellow until they are recognized as Fellows at the June convention. Each unsuccessful candidate will be personally notified and given the reason for their denial. In almost all cases the nominee is encouraged to resubmit next year and correct any shortcomings or misunderstanding of their current submittal. In a large sense, all nominees are worthy of elevation to Fellow of the Institute.

There are many reasons one may not be elevated to Fellow on their first try. An incomplete or poorly prepared that does not truly reflect the quality of the candidate. Simply not recognizing that their service is above and beyond that which is expected of them while performing the tasks that have been assigned by the chapter or region. Some candidate's major effort is toward improving their personal worth in a company or office – this is not a qualification for Fellow. Many just need more time in CSI and service to the industry. It is wise for each group nominating a candidate to seek out Fellows in their own chapter or region for guidance in preparation. Always, the Jury itself, through the Chairman, is more than interested in answering questions as to procedure, and submittal form interpretation. In all cases Fellowship is recognition by your peers of the extraordinary work you have performed in improving the construction industry.

CSI Technical Committee Activity

By Gary L. Beimers, FCSI, CDT, MAI – Chairman, Technical Committee

In general terms the purpose and primary charge of CSI's Technical Committee is to "provide oversight, guidance, and quality assurance for the contents of all CSI technical programs and publications." That may seem like a pretty tall order, and it sometimes is. Familiar quotes like, "the devil is in the details" or "its like herding cats" are sometimes applicable. Many of you have had opportunity to serve on the Technical Committee one FY or another, so, while specific charges may change from year-to-year, this really

isn't news to you. There's always plenty for a Technical Committee to do. The intent of this article is to review a few of the recent and current activities of the FY 2007 Technical Committee.

The FY 2007 Technical Committee Members are:

- Gary L. Beimers, FCSI, CDT (chairman)
- Ellen K. Crews, FCSI, CCS, CCCA
- David S. Proudfit, FCSI, CCS, AIA
- Paul M. Sternberg, RA, CSI, CCS, CCCA, LEED, NCARB
- Richard T. Weatherby, FCSI, CCS, CCCA, AIA.

One specific charge this year was to "Provide oversight and coordination of technical task teams to facilitate publication by established completion dates". A TechCom Liaison is appointed to each technical task team. Other TechCom activities in relation to this charge included:

- SectionFormat/PageFormat Update Task Team (SPUTT)
 - Met face-to-face with TT chairman regarding coordination and support
 - TechCom provided review and comment of SectionFormat draft 3
 - TechCom is reviewing the recent PageFormat draft
- UniFormat Task Team
 - Met face-to-face with TT chairman regarding coordination and support
 - Supporting coordination with ASTM
- Terminology Task Team
 - Supporting and monitoring terminology activities, including IAI Building Smart and International Foundation for Dictionaries (IFD) collaboration
- MasterFormat Maintenance Task Team
 - Monitoring progress in Maintaining MasterFormat
- Sustainable Facilities Task Team (SFTT)
 - Monitoring SFTT activities
 - Following development of GreenFormat
- Project Resource Manual (PRM)
 - Actively collected errata for inclusion in future printing(s)
 - Monitored other documents for coordination with PRM
- OmniClass
 - Continued support of development and use of OmniClass tables particularly in relation to NBIMS activities

A second specific charge to TechCom was to "Coordinate with Professional Development Committee and related task teams." In relation to this charge TechCom has provided review of educational modules developed for AECDaily. TechCom is also reviewing educational programs developed by the NCS/UDS Education Task team.

Another TechCom charge is to assist region and chapter technical activities through the Council of Region Technical Chairmen. TechCom has met with limited success in establishing an active Council of RTC's. However, there have been some significant accomplishments in relation to supporting chapter and region technical activities. TechCom completed two PowerPoint presentations for use by regions

and chapters. The first PowerPoint covers *CSI's Guiding Technical Principles*. The second one, *Overview of CSI Technical Activities*, provides a summary of current technical documents and initiatives. Both are available on the CSI website, where TechCom has created a Technical Homepage.

The Technical Committee is also responsible for response to requests from outside organizations and Strategic Alliance Partners for technical assistance and document review. TechCom maintains communication and coordination with CSI Liaisons to outside organizations including, the International Construction Information Society (ICIS), the International Alliance for Interoperability (IAI), and Engineers Joint Contract Documents Committee (EJCDC). Documents being updated by the EJCDC were reviewed this year. CSI Liaisons were recently appointed to MASTERSPEC and SPECLINK review committees.

Representatives of TechCom also participated in an online presentation addressing pending changes to AIA 201. A report to the Board summarizing those changes was written and article for publication in one of the CSI publications prepared. TechCom has encouraged placement an official CSI Liaison on AIA Document Committees.

Additionally this year the Technical Committee has assisted CSI technical staff and the Executive Committee in planning of future technical activities. TechCom participated in the development of charges for a new Preliminary Project Description Task Team (PPDTT). TechCom recently completed a document, *Guide for CSI Liaisons to Technical Activities of Other Organizations*, for inclusion in CSI Administrative References. Work on a document, *CSI Endorsement Guidelines*, is nearing completion.

There are tentative plans to hold a Technical Conference during the CSI Convention. TechCom, Task Team Chairs will meet to discuss coordination of activities, and plan is to invite region and technical chairs. TechCom will also participate in Feature Booth activities at Convention.

MasterFormat™ Maintenance

By Gary L. Beimers, FCSI, CDT, MAI – MasterFormat Maintenance Consultant

One of the changes associated with the 2004 Edition of MasterFormat™ is the concept of ongoing maintenance. Previous editions were released and put into use; then, after a period of time (5 years or so), another committee or task team was formed, and the cycle started over again. CSI and CSC launched a MasterFormat Maintenance Program at last year's convention. The goal is to make MasterFormat a living document and update it on a periodic basis that better keeps pace with changes in the industry and allows user input into the document.

One key element of MasterFormat maintenance is the availability of MasterFormat online at www.MasterFormat.com. The site offers the full interactive listing of MasterFormat numbers and titles, a quick search function, and a transition guide to upgrade from MasterFormat's 1995 edition to the 2004 edition.

Additionally, the site offers users a venue to propose revisions, and timely access to the latest approved revisions. MasterFormat.com was created through the support and participation of four MasterFormat Integrators (ARCOM, BSD, McGraw Hill Construction, and Reed Construction Data).

The second key element of MasterFormat maintenance is the MasterFormat Maintenance Task Team (MFMTT). This task team serves as the review body for proposed changes to MasterFormat. The charges to the Task Team include adding appropriate numbers and titles to MasterFormat and facilitating a harmonization of numbers and titles from the participating MasterFormat Integrators. The current MFMTT members include: Michael King, FCSI, CCS (chairman); Ken Crocco, FCSI, CCS, FAIA; Rob Dean, CSI, CCS, AIA; Tom Dunbar, FCSC (representing CSC); and Brian Joos, CSI, CCS. MFMTT may also use corresponding members and/or association resources for specific subjects.

Website and MFMTT oversight is provided by CSI staff member Greg Ceton and MasterFormat Maintenance consultant, Gary Beimers, FCSI, CDT. They also address the various email inquiries that come into MasterFormat.com.

The MFMTT has been working on the harmonization of numbers and titles Integrators and proposals received through the MasterFormat.com *Request a Revision* process. Each participating Integrator submitted a list of their (user-defined) sections that deviated from published MasterFormat numbers and titles. The original combined lists included over 250 sections. These included new numbers and titles, title revisions, and scope variations. To date there have been over 50 proposals submitted by individuals to MasterFormat.com. All of these have been, or are in process of being addressed by the MFMTT.

A third element of the Maintenance Process is a collaboration website that allows the MFMTT to work online. Sections for harmonization from Integrators and proposals from the website are analyzed, reference information added, and then posted for MFMTT review and discussion. After appropriate deliberation the proposals are balloted. Additions and revisions to existing numbers and titles are then posted on MasterFormat.com. It is also intended that there will be periodic updates issued summarizing additions and revisions made during the period covered

FYI, something some may not be aware of. Following the initial publication of MasterFormat 2004 Edition there were three MasterFormat Errata issued. These covered mostly errors and omissions. A second printing of MasterFormat incorporated these errata. You can confirm which printing you have by checking the page of your printed copy opposite the Table of Contents. If the first line begins "Copyright© 2004, 2005" you have the second printing. If it does not include "2005", you have a first printing. Copies of the errata can be obtained from the Standards and Formats section of www.csinet.org. The online version of MasterFormat does include the errata and subsequent revisions.

Something not yet done, as a part of MasterFormat Maintenance is a search of online discussion forums, logs of emails, and personal "tickler files" for suggested additions and revisions. There were many excellent observations and suggestions made between the 2004 edition publication and the launch of MasterFormat.com (and since). You may have been a participant or originator of one or more of them. There may be something you would want to bring to the attention of the MFMTT. At least 2 proposals have been made at the suggestion of a CSI Forums moderator.

Have you visited MasterFormat.com yet? Check it out. Perhaps you too may want to request consideration of a number and title you've used for official adoption into MasterFormat by the Maintenance Task Team.

Learn more about the MasterFormat Maintenance process by attending the educational session, *MasterFormat 2004: Continuous Maintenance*, at the CSI Show & Convention.

Construction Industry Terminology Initiative Moves Forward

By: J. Gregg Borchelt, PE, FCSI – Task Team Chair

The Task Team charged with making a recommendation on if and how the Construction Specifications Institute (CSI) should be involved in construction terminology has been making progress.

The consultant working with the Task Team has suggested software available from Norway and the Netherlands that the Task Team thinks is appropriate for the effort. The recommended software, BARBI/lexicon, complements recent CSI activity on the International Framework for Dictionaries. The report from the consultant is being expanded to include more information on the costs and manpower required to complete the terminology standard.

An early March meeting with the European suppliers will permit staff to become more familiar with the BARBI/lexicon software and how to bring data into the dictionary. Methods to train groups on how to enter data must be developed. If the business model for the International Framework for Dictionaries is defined at the March workshop, it will be possible to estimate manpower and costs.

OmniClass will define the initial scope of the Terminology standard. The following reasons were provided:

- a. It provides a bound to the terms to be defined.
- b. It will make the OmniClass tables useful.
- c. It provides a link to the Building Information Models being developed.
- d. It is logical support to current CSI activities

The Task Team is unanimous in the belief that CSI should pursue the terminology standard. Reasons offered include:

- a. A terminology standard is a necessary part of construction documents.
- b. It fits well into the need of Building Information Models being developed.

- c. Some organization will do this work and CSI is the right organization to accomplish it. CSI should lead this effort.
- d. Construction Specifications Canada is committed to it.
- e. The opportunity and timing are right for CSI to act.
- f. It provides a logical use for OmniClass, which should not be lost.
- g. It allows CSI to stay as a leader in developing construction industry formats.
- h. It will provide activities for CSI chapters and members, as it covers all construction disciplines.

Staff is to develop instructions on how the Task Team would assign attributes to the words in the pilot project. Keywords from MasterFormat were suggested as a pilot project as were small glossaries from other industry associations. The time taken to complete the pilot project will be recorded. This information will be used to estimate the time and financial requirements for implementation of the terminology standard.

A recommendation to the Board is expected for its next meeting. Please recognize that this is an ambitious undertaking. A robust organizational structure and instructions must be established. Input from many members will be needed.

Institute Membership Committee Report

By: Carole E. Schafmeister, FCSI, IIDA - Chairman, Membership Committee

The Institute's Membership Committee is comprised of members from each region as selected by the Institute director and reconfirmed by executive committee elect each year. This committee concept has been in effect for 3 years now and works extremely well. The Institute committee members have direct contact with the chapters within their region.

Our mantra this year is "Build the CSI Experience".

I am so privileged to work with a group of members that are energetic, full of passion, commitment and enthusiasm in spreading the CSI message to our chapters.

The committee holds monthly conference calls with our CSI membership, chapter relations and marketing staff. We review our chapter statistics, discuss and develop best practices, tip of the month, monthly articles and membership and marketing campaigns. We continue to build our "Best Practice Guide" which provides the tools for our chapters to gain and retain members. These guides (a partial list) have covered such topics as: how do we reach employers, mentoring early career members, member value proposition, promoting CSI to your local construction community.

The team communicates monthly (sometimes weekly) with the chapter membership chairman and/or appointed officer via telephone and/or email with the "tip of the month", information and ideas on retaining and obtaining members, leadership recruitment and leadership motivation to name a few. The committee also works with our staff to proactively train and assist chapter leaders in utilizing the materials that are available to them for recruitment, retention, program development and communication tools

and best practices. Many members of the committee have provided workshops and seminars at their local and region meetings.

I encourage all of our Fellows to participate with us as we "Build The CSI Experience" by working with their local chapter to mentor future leaders, share your years of CSI and business experience in support of your chapter or other local chapters that are experiencing difficulty in finding officers, committee members or even holding meetings in general (formerly known as "chapters at risk"). You have a wealth of knowledge to share!

Awards Committee Update

By: Barbara Richardson, FCSI – Awards Committee Chair

As you all know by now Hans William Meier, FCSI an Honorary Member of CSI passed away this past year. The Awards Committee was asked to prepare a recommendation for an award to honor Hans. That recommendation was presented at the February meeting of the Board of Directors.

The award would honor Hans's memory by recognizing design firms, manufacturers, engineering firms, facility owners (Public and Private) or contractors that are currently supporting the CSI Certification Program. This would be accomplished by either firm or organization policy or in the support of their employees' participation in the CSI certification program. The establishment of this award will enhance CSI's stature in the construction community by annually recognizing those that best exemplify one of CSI's primary tenets: Certification of those that have demonstrated proficiency in construction documentation and related areas.

Hans Meier as you know was known as the "the father of the CSI's certification program". Known as one of the nation's best-known specification writer he was an educator of many excellent specification writers. Hans also served as President of the Los Angeles Chapter, CSI and an Honorary Member of the Institute.

Along with the publication of many articles on architectural practices, Hans, also authored "The Library of Specification Sections" and "The Construction Specification Handbook" both published by Prentice/Hall.

CSI has long needed a venue in which to encourage and award those named above in their promoting the CSI Certification Program. The committee recognizes the accomplishments of Hans William Meier and feels that an award to honor him would help to enhance the perception of the value of CSI Certifications in our industry.

COLLEGE OF FELLOWS NOMINATING COMMITTEE UPDATE

By: Knox H. Tumlin, FCSI, CDT - Chairman
2007 College of Fellows Nominating Committee

I am pleased to announce that the 2007 Nominating Committee and College of Fellows Director liaison have been selected and ratified.

The members are as follows:

John Fleck, FCSI – COF Director - Liaison to the College of Fellows

Knox H. Tumlin, FCSI, CDT – Gulf States Region
Chairman, serving 2nd year of a 2 year term

Paul W. Simonsen, R.A., FCSI, CCS – Southwest Region,
serving 2nd year of a 2 year term

David Metzger, FCSI, CDT, FAIA – Middle Atlantic
Region, serving 1st year of a 2 year term

Edith Washington, FCSI, CCS – Great Lakes Region,
serving 1st year of a 2 year term

John Lape, FCSI, CCS, AIA – Northwest Region, serving 1st
year of a 2 year term

One of the *initial* and primary tasks of the Nominating Committee will be to seek candidates for and make recommendations for the FY 08 offices of Vice Chancellor and Secretary and to oversee the election for those offices. It is *urged* that every Fellow think about individuals you know who would be appropriate for these positions. Please contact any one of the committee members with your recommendations on this very important matter. As in past years, the election will be held at the College of Fellows Annual Business Meeting in June of this year.

College of Fellows Activities

By: Douglas C. Hartman FCSI FAIA CCS CCCA SCIP
LEED AP – Vice Chancellor

Lot's happening in CSI these days! A new executive director; potential changes to our governance structure; and last but not least, a return of a summer venue for the convention. As a long time proponent of student involvement in convention programs, I am relieved that we can now promote the convention to our students during a time of year that they can attend without conflict with class schedules. I would encourage every chapter to bring 2 students to the convention. Yes, they will need some subsidy, but at the reduced registration rate of \$100, double occupancy in hotels, and lots of hospitality suites to graze, the cost is minimal. Let's make this a convention to remember for our student members by encouraging their attendance!

As Chancellor elect, I invite all of you to share your thoughts with me and others on the board on how we can increase our level of service to the institute and our chapters. I am certain many of us continue to contribute our time and wisdom not only at the chapter and region levels, but through service at the institute level (My hat's off to you, Gilman!). One idea that keeps bouncing around in my head is that of a Fellows Scholarship Foundation. As many of us are getting close to or solidly into retirement, you may be contemplating some form of lasting legacy such as an endowment to a scholarship fund. Just an idea. Let's kick it around in Baltimore.

College of Fellows Report

By: Frederick "Jack" Klemeyer, Jr., FCSI – COF Secretary

It's time to report,
I'm happy to say,
What the College is doing
To earn their good pay.

Kathy Proctor's been busy
In all sorts of ways,
Keeps getting things done,
Avoiding delays.

The report's not just here,
Read Sheldon's and Grant's,
And Knox's and Dick's and
Paulette's (they're not rants!).

You'll be real glad to know
That our History's growing
Slowly but surely
Information is flowing.

Mentoring efforts,
Thanks to Grant and his crew,
Have resulted in 'nations
Of a quality new.

We'll be choosing again
When we all meet in June
A few officers who
Just may have a new tune

To carry the College
For the next year or more
So be sure to show up
In old Baltimore

On 21 June
At 5:30 or so
For the Fellows' Assembly --
Please don't say no!

History of Fellows - Progress

By Sheryl Dodd-Hansen, FCSI, CCS, CCCA, MAI, SCIP

The History project hasn't made much progress in acquiring additional information for Sheldon to add to the website. I'm not sure what has kept the people from the classes of 1999-2006 from doing their bios. But I'll speak from my own experience.

Part of what had held me back was my resistance to cast it in stone. But I finally wrote it – and it didn't take much time. Knowing that the file can be updated on the website helped a lot. As things change in my life, I will be able to change my page. And so will everyone who has a page on the website.

As we scan and post the older classes of Fellows, the pages can change if someone offers a memory or additional information about an individual. The website then will be a living history of the Fellows of CSI.

But first we need everyone to participate. So, please, if your name is on the following list, sorted by Class Year, write your bio and submit it to me or to Sheldon. He has posted the template on the website; or you can contact either of us and we'll send you a copy. We'll have a new class in June; let's provide them the most complete information possible about the company they will keep.

Name (Class Year) Chapter at time of Honor

Charles Rick Green (2006)	Albuquerque
Valarie Harris (2006)	Los Angeles
Richard Heiserman (2006)	Portland Oregon
Alan M. Tokugawa (2006)	San Francisco
Anne F. Whitacre (2006)	Puget Sound
Margaret G. Chewning (2005)	Tidewater Virginia
Carol Coleman (2005)	Las Vegas
Tom R. Deines (2005)	Willamette Valley
Gary LaRose (2005)	Mississippi
Harold R. McGee (2005)	Greater Orlando
Casey Robb (2005)	Atlanta
Gregory L. Roberts (2005)	Houston
Gregory W. Sprinkel (2005)	Salt Lake
Robert W. Teller (2005)	Greater St. Louis
Henry J. Zirkle (2005)	Richmond
Salvatore B. Verrastro (2003)	Allentown
Gregory I. Mowat (2002)	San Diego
Lee Hossley Orosco (2002)	Albuquerque
Michael T. Owen, Sr. (2001)	Rhode Island
William C. Pegues (2001)	Northern VA
Walter E. Damuck (2000)	Hartford
Joseph H. Edwards (2000)	Minneapolis-St. Paul
James Jackson (2000)	DC Metro
Wallace L. Bostelmann (1999)	Memphis
Richard P. Dunbar (1999)	Phoenix
Miriam S. Eldar (1999)	Metro New York
Phillip L. McDade (1999)	Mississippi
Annette A. Wren (1999)	Orange County
Stephen John Andros (1998)	Phoenix
Jerry W. Durham (1998)	Memphis
Lendall W. Mains (1998)	Las Vegas
Dennis M. Pelletier (1998)	Maine
Katherine S. Proctor (1998)	Knoxville
Gary A. Betts (1996)	Chicago
Pamela J. Cole (1994)	Pikes Peak
Diana M. Hamilton (1993)	Philadelphia
Michael L. Spence (1993)	Minneapolis-St. Paul
Wesley J. Dolginoff (1992)	Kansas City
Peter J. Monterose (1990)	Syracuse
Martin J. Janka (Dec) (1989)	Baltimore
James B. Hardin (1986)	Little Rock
Mori Mitsui (1985)	New Hampshire
Donald G. Engelhard (1984)	Cincinnati
Curtis H. Lee (1983)	San Diego
William Calvin Bowne, Jr. (1982)	Syracuse

Carl E. Heimbrodt (Dec)(1963) Unknown

College of Fellows Website

By: Sheldon Wolfe, RA, FCSI, CCS, CCCA

The College of Fellows website, at www.FCSINet.org has been updated since the last newsletter. About thirty biographies have been added, bringing the total to about seventy. Other changes include new colors, and links to the home page from other pages.

Class pictures have been added for the Classes of 2003, 2004, 2005, and 2006. The intent is to have a class picture for each year, a real challenge as formal pictures were not always taken. As the site develops, I hope to add other pictures from each year's convention, along with highlights of the year.

Fellows' biographies can be accessed by last name or by class year; another index, by chapter, will eventually be added. The index of last names shows only those Fellows whose biographies have been posted to the website, while the class list includes the names of all Fellows.

As you look through the biographies, you will note that some do not have pictures, and some have very little information. I encourage all Fellows to look at their biographies, and send to me their pictures and additional information. I prefer e-mail, but if you do not have a computer or Internet access, send them by mail to the address at the end of this article. Send only copies; I don't want to lose an irreplaceable picture! Please note that, at least for the first year or so, we will focus our efforts on adding biographies, setting aside updates until later.

The standard biography format (BioFormat?) comprises three elements. The head contains the Fellow's name, citation, and picture; the narrative area describes the Fellow's history; and the contributions area lists the Fellow's chapter membership, significant Institute and region service, and significant honors. The biography format is available for download on the FCSI website.

Biographies are formatted to fit on a single 8-1/2 by 11 page, which makes it easy for hardcopy reproduction. It also imposes a limit on the content. The narrative should be limited to about 350 words, and the contributions should be limited to about 250 words. None of the spaces are fixed, though the head is usually about the same size. The narrative and contributions areas can easily adapt either a long narrative or a large number of contributions, but not both.

Updating Fellow biographies provides an excellent opportunity for regions and chapters to dig into their histories, discover more information about their own Fellows, and find better pictures. If you are interested in helping with this project, contact Sheryl Dodd-Hansen, sheryl@dodd-hansenconsulting.com, or Sheldon Wolfe, swolfe@bwbr.com. Send hardcopy to:

Sheldon Wolfe, FCSI
 BWBR Architects
 380 St. Peter St., Ste. 600
 St. Paul MN 55102

TO:

First Class Mail

The FELLOWS
% Gilman K.M. Hu, FCSI
825-B Iianiwai Street
Honolulu, HI 96813-5222

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By her Fellow friends, current and former Honolulu Chapter members:

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Contributions are always welcomed for both the College and the Newsletter. Mail checks to: CSI College of Fellow; %William Brightbill, FCSI, CDT; Modernfold of Central PA; 660 Boas Street, Apt #1616; Harrisburg, PA 17102

All Opinions expressed in the articles in this newsletter are those of the author and the opinions do not represent the Construction Specifications Institute, The College of Fellows, the Editor or the Publisher.

This newsletter is intended to be an independent voice helping to keep the Fellows informed about CSI activities or history. We are always looking for material written by Fellows specifically for this newsletter that would be of interest to a large share of the Fellows. Remember, this newsletter is distributed to all of the Fellows where contact information is available, including Fellows that are no longer members of CSI. Please send any material that you would like to have included in future newsletters to: Dick Eustis, eustis@infionline.net or to 35 Pride St; Old Town, ME 04468-1925. We reserve the right to select the material to be included in future issues.